

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Agenda

3:30 P.M., October 12, 2021

Earl Warren Middle School - Learning Commons

PUBLIC COMMENTS

Every agenda for regular meetings shall provide an opportunity for members of the public to directly address the commission on any item of interest to the public, before or during the commission's consideration of the item.

If you wish to speak regarding an item on the agenda, we request that you email the Director of Classified Personnel at susan.dixon@sduhsd.net by 3:00pm the day of the meeting or, if the meeting is being conducted in-person, you may complete a speaker slip located at the entrance to the meeting room prior to the start of the meeting. We request that you include your name, organization you represent (if applicable) and the nature of your comment including whether it is related to a specific item number on the agenda or a non-agenda item. If your comment is related to an item on the agenda, it will be heard at the time of the item. All non-agenda items will be heard during the public comments portion of the meeting. In accordance with Government Code §54954.2(3), no action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the commission itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

Complaints or charges against an employee are not permitted in an open meeting of the Personnel Commission. Instead, such matters should be provided in writing to the Commission through the Classified Personnel Office.

AGENDA POSTING REQUIREMENTS

In accordance with the Brown Act and Personnel Commission Rules, agenda for Regular Personnel Commission Meetings will be posted at least 72 hours prior to the meeting. Agendas for Special Meetings will be posted at least 24 hours prior to the meeting.

PUBLIC INSPECTION OF DOCUMENTS

A copy of this agenda with all the supporting documents is available for review on the district website, www.sduhsd.net. In addition, a copy of the Personnel Commission Rules and Regulations may also be found on the district website. If you are unable to access the agenda packet on the website, please email susan.dixon@sduhsd.net to receive a copy.

RECORDING OF PERSONNEL COMMISSION MEETINGS

All meetings of the Personnel Commission are audio and/or video recorded for record keeping purposes. Individuals may request the audio recording by emailing the director at susan.dixon@sduhsd.net after the conclusion of the meeting. Recordings will be kept on file for 90 days following the date of the meeting.

CELL PHONES/ELECTRONIC DEVICES

As a courtesy to all attendees, please silence all electronic devices to silent mode and engage in conversations outside the meeting room. When meetings are conducted virtually, please mute your computer audio until you have been called to speak.

REQUESTS FOR DISABILITY-RELATED MODIFICATIONS OR ACCOMODATIONS

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations including auxiliary aids or services, in order to participate in the public meetings of the Personnel Commission, please contact the Classified Personnel Office at (760) 753-6491 x5543. Notification 72 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the Commission shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for the persons with a disability.

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Agenda

3:30 P.M., October 12, 2021

Earl Warren Middle School Learning Commons

REGULAR MEETING/OPEN SESSION

1. Call to Order Commission Chair

2. Pledge of Allegiance

3. Approval of the Agenda for the October 12, 2021, Personnel Commission Regular Meeting.

Public Comment, if any

Motion by _____, second by _____, to approve the agenda for the October 12, 2021, Personnel Commission Regular Meeting.

4. Approval of the Minutes for the September 14, 2021, Personnel Commission Regular Meeting.

Public Comment, if any

Motion by _____, second by _____, to approve the minutes for the September 14, 2021, Personnel Commission Regular Meeting.

5. PUBLIC COMMENTS ON NON-AGENDA ITEMS

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of the commission, or the body itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

- A. California School Employees Association
- B. San Dieguito Union High School District
- C. Public

ACTION ITEMS (See Supplements)

6. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

Public comments, if any

A. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education, SR 34,

- Open/Promotional-Dual Certification, updated 9/09/21, individual eligibility valid for six months.
- B. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Nutrition Services Assistant I, SR 25, Open/Promotional-Dual Certification, updated 9/14/21, individual eligibility valid for six months.
 - C. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education Behavior Intervention, SR 36, Open/Promotional, updated 9/15/21, individual eligibility valid for six months.
 - D. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Instructional Assistant Bilingual, SR 31, Open/Promotional-Dual Certification, effective 9/15/21, individual eligibility valid for six months.
 - E. Motion by _____, second by _____, to approve an Eligibility List for Vehicle and Equipment Service Worker, SR 41, Open/Promotional-Dual Certification, effective 9/15/21, eligibility for six months.
 - F. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for School Bus Driver, SR 38, Open/Promotional-Dual Certification, updated 9/16/21, individual eligibility valid for six months.
 - G. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education, SR 34, Open/Promotional-Dual Certification, updated 9/17/21, individual eligibility valid for six months.
 - H. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education Behavior Intervention, SR 36, Open/Promotional, updated 9/17/21, individual eligibility valid for six months.
 - I. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Nutrition Services Assistant I, SR 25, Open/Promotional-Dual Certification, updated 9/17/21, individual eligibility valid for six months.
 - J. Motion by _____, second by _____, to approve an Eligibility List for Health Technician, SR 35, Open/Promotional-Dual Certification, effective 9/22/21, eligibility for six months.
 - K. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for Instructional/Personal Care Assistant Special Education, SR 36, Open/Promotional, updated 9/22/21, individual eligibility valid for six months.
 - L. Motion by _____, second by _____, to approve an Eligibility List for Student Health Care Specialist, SR 40, Open/Promotional-Dual Certification, effective 9/22/21, eligibility for six months.
 - M. Motion by _____, second by _____, to approve a Merged Eligibility List for Athletic Trainer, SR 42, Open/Promotional – Dual Certification, effective 9/23/21, individual eligibility valid for six months.
 - N. Motion by _____, second by _____, to approve an Eligibility List for Loss Control Analyst, SR 60, Open/Promotional-Dual Certification, effective 9/28/21, eligibility for six months.

- O. Motion by _____, second by _____, to approve a Continuous Filing Eligibility List for School Bus Driver, SR 38, Open/Promotional-Dual Certification, updated 10/6/21, individual eligibility valid for six months.
- P. Motion by _____, second by _____, to approve an Eligibility List for Student Health Care Specialist, SR 40, Open/Promotional-Dual Certification, effective 10/6/2021, eligibility for six months.

7. ELIGIBILITY LISTS TO BE ESTABLISHED/RECRUITMENTS POSTED

Public comments, if any

- A. Motion by _____, second by _____, to establish a six-month Eligibility List for Nutrition Services Production Assistant, SR 33, Open/Promotional-Dual Certification.
- B. Motion by _____, second by _____, to establish a six-month Eligibility List for Nutrition Services Assistant II, SR 27, Open/Promotional-Dual Certification.
- C. Motion by _____, second by _____, to establish a six-month Eligibility List for Nutrition Services Supervisor, SR Supervisory 4, Open/Promotional-Dual Certification.

8. APPOINTMENT OF PERSONNEL COMMISSIONER

Public Comments, if any

The term for the “Joint Appointee” commissioner, Jeff Charles, will expire on December 1, 2021. The Appointee of the Classified Employees (John Baird) and the Appointee of the Governing Board (Justin Cunningham) will need to determine whether or not to announce Jeff Charles as their “Intended Appointee” for the December 1, 2021 – December 1, 2024 term. If this determination is not made, next steps for filling the “joint appointee” commissioner position will need to be discussed and determined.

- A. Motion by _____, second by _____, to publicly announce Jeff Charles as the “Intended Appointee” of the Appointee of the Classified Employees and the Appointee of the Governing Board.

9. PUBLIC HEARING DATE

Public comments, if any

Upon announcing their “Joint Appointee”, the Appointee of the Classified Employees and the Appointee of the Governing Board will set a date for an open public hearing (after 30 days) on the qualifications of the “Intended Appointee”.

- A. Motion by _____, second by _____, to set an open public hearing date after November 11, 2021.

10. ASSEMBLY BILL 361

AB 361 provides an option to potentially extend the ability to conduct virtual public meetings. The bill specifies that if a legislative body would like to meet remotely, it must determine, by majority vote, whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. The extension is in effect until January 1, 2024. If a

legislative body votes to continue virtual meetings, it can only do so as long as the state of emergency remains active or state or local officials continue to impose or recommend measures to promote social distancing. Furthermore, the legislative body is required to place an item on their agenda each month to vote to continue holding meetings virtually.

A. Motion by _____, second by _____, to hold the November 9, 2021 Personnel Commission meeting virtually.

11. CLASSIFICATION REVIEWS

Public Comments, if any

Job Description Updates:

Item A was tabled at the September 14, 2021 meeting

A. Motion by _____, second by _____, to retain Range 36 salary allocation for Instructional/Personal Care Assistant-Special Education. Please note an alternative motion may be made.

DISCUSSION/INFORMATION ITEMS (See Supplements)

12. STAFF COMMENTS ON PERSONNEL ACTIVITIES

Public Comments, if any

- A. Vacancy Report
- B. Personnel List Report
- C. Other

13. CORRESPONDENCE

Public Comments, if any

14. NEXT PERSONNEL COMMISSION MEETING

The next regular meeting of the Personnel Commission is scheduled for Tuesday, November 9, 2021, at 3:30 P.M. Please note, at the time of the agenda posting a location was not yet determined.

15. ADJOURNMENT

**San Dieguito Union High School District
PERSONNEL COMMISSION**

Regular Meeting Minutes

3:30 PM, September 14, 2021
Virtual Meeting

REGULAR MEETING/OPEN SESSION

1. CALL TO ORDER

The meeting was called to order at 3:30 p.m. by Commission Chair JEFF CHARLES

2. PLEDGE OF ALLEGIANCE

Commissioner Charles led the pledge of allegiance.

Personnel Commissioners in Attendance

John Baird
Jeff Charles
Justin Cunningham

Personnel Commission Staff in Attendance

Susan Dixon, Director

3. APPROVAL OF THE AGENDA FOR THE September 14, 2021, PERSONNEL COMMISSION REGULAR MEETING.

Public Comments-None

It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve the agenda for the September 14, 2021, Personnel Commission Regular Meeting.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

4. APPROVAL OF THE MINUTES FOR THE August 10, 2021, PERSONNEL COMMISSION REGULAR MEETING.

Public Comments-None

It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve the minutes for the August 10, 2021, Personnel Commission Regular Meeting.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

5. PUBLIC COMMENTS ON NON-AGENDA ITEMS

No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of the commission or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Government Code §54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of the commission or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of

the commission, or the body itself, subject to rules or procedures of the commission, may provide a reference to staff or other resources for factual information, request staff to report back to the commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. Public comments shall be limited to three minutes per individual. A total of fifteen minutes shall be allotted per item.

- A. California School Employees Association
- B. San Dieguito Union High School District-Dr. Olga West, the Associate Superintendent of Human Resources provided an update on Covid safety protocols. The District will be notifying employees that those who have not provided a record of vaccination will be tested regularly for Covid.
- C. Public

ACTION ITEMS-(See Supplements)

6. ELIGIBILITY LISTS TO BE RATIFIED/APPROVED

Public Comments-None

- A. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve an Eligibility List for Nutrition Services Supervisor, SR Supervisory 4, Open/Promotional-Dual certification, effective 8/10/21, eligibility for six months.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

- B. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve a Continuous Filing Eligibility List for Nutrition services Assistant I, SR 25, Open/Promotional-Dual Certification, updated 8/10/21, individual eligibility valid for six months.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

- C. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve an Eligibility List for Nutrition Services Transporter I, SR27, Open/Promotional, effective 8/11/21, eligibility for six months.

John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

- D. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education, SR34, Open/Promotional-Dual Certification, updated 8/17/21, individual eligibility valid for six months.

John Baird-Aye
Jeff Charles-Aye

Justin Cunningham-Aye
Passed with three Ayes

- E. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education - Severe, SR36, Open/Promotional, updated 8/18/21, individual eligibility valid for six months.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

- F. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for Learning Commons Technician I, SR40, Open/Promotional-Dual Certification, effective 8/19/21, eligibility for six months.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

- G. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve an Eligibility List for Nutrition Services Assistant II, SR27, Open/Promotional-Dual Certification, effective 8/20/21, eligibility for six months.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

- H. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for Vehicle and Equipment Service Worker, SR41, Open/Promotional-Dual Certification, effective 8/20/21, eligibility for six months.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

- I. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve a Continuous Filing Eligibility List for Nutrition Services Assistant I, SR25, Open/Promotional-Dual Certification, effective 8/20/21, individual eligibility valid for six months.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes

- J. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for Custodian, SR32, Open/Promotional-Dual Certification, effective 8/23/21, eligibility for six months.
John Baird-Aye
Jeff Charles-Aye

Justin Cunningham-Aye
Passed with three Ayes

- K. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education, SR34, Open/Promotional-Dual Certification, updated 8/26/21, individual eligibility valid for six months.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes
- L. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve a Continuous Filing Eligibility List for Nutrition Services Assistant I, SR25, Open/Promotional-Dual Certification, updated 8/27/21, individual eligibility valid for six months.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes
- M. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve an Eligibility List for Campus Supervisor, SR32, Open/Promotional-Dual Certification, effective 9/1/21, individual eligibility valid for six months.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes
- N. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for School Bus Driver, SR38, Open/Promotional-Dual Certification, updated 9/1/21.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
Passed with three Ayes
- O. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve a Continuous Filing Eligibility List for Instructional Assistant Special Education, SR34, Open/Promotional-Dual Certification, updated 9/2/21, individual eligibility valid for six months.
John Baird-Aye
Jeff Charles-Aye
Justin Cunningham-Aye
- P. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to approve an Eligibility List for Athletic Trainer, SR 42, Open/Promotional-Dual Certification, effective 9/3/21, eligibility for six months.

Q. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to approve an eligibility list for Secretary, SR 36, Open/Promotional-Dual Certification, effective 9/9/21, eligibility for six months.

7. ELIGIBITLY LISTS TO BE ESTABLISHED/RECRUITMENTS POSTED

Public Comments-None

A. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to establish a six month Eligibility List for Instructional Assistant Bilingual, SR31, Open/Promotional-Dual Certification.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

B. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to establish a continuous filing Eligibility List for Instructional Assistant Special Education Behavior Intervention, SR 36, Open/Promotional.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

C. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to establish a six-month Eligibility List for Health Technician, SR35, Open/Promotional-Dual Certification.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

D. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to establish a six-month Eligibility List for Executive Assistant to the Superintendent, SR Confidential 2, Open/Promotional – Dual Certification.

Commissioner Baird had comments regarding the reference to the term “confidential” (e.g. citing the EdCode as the source) in the job description. His concerns were further discussed in Item 8.C.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

E. It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to establish a six-month Eligibility List for Student Support Facilitator, SR39, Open/Promotional – Dual Certification.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

8. CLASSIFICATION REVIEW

Job Description Updates:

Items A and B were tabled at the August 10, 2021 meeting.

- A. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to revise the class description for Instructional Assistant Special Education – Severe as proposed.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

- B. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM, to retain Range 36 salary allocation for Instructional/Personal Care Assistant – Special Education.

Commissioner Baird made a motion to recommend reallocating the classification to Range 40 of the Classified Salary Schedule. Jesus Ferrer, a former incumbent, spoke about some of the more challenging aspects of the assignment. Tiffany Hazlewood, the Director who oversees the special education program, provided clarification during the discussion. District administration commented on the fiscal impact a change in salary would have on the district. Director Dixon said she had been unable to obtain the ongoing financial cost for a change due to an audit being conducted in Finance. Commissioner Baird proposed tabling the item until budget information can be considered.

- C. The original motion was modified from, “It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to revise the class description for Executive Assistant to the Superintendent as proposed” to “It was moved by JUSTIN CUNNINGHAM, seconded by JOHN BAIRD, to revise the class description for Executive Assistant to the Superintendent as proposed and to make the necessary changes to correct the confidential statement and clarify the distinguishing characteristics.”

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes

- D. It was moved by JOHN BAIRD, seconded by JUSTIN CUNNINGHAM to retain Range 2 of the Confidential Salary Schedule for Executive Assistant to the Superintendent.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

Passed with three Ayes.

DISCUSSION/INFORMATION ITEMS (See Supplements)

9. STAFF COMMENTS ON PERSONNEL ACTIVITIES

Public Comments-None

A. Vacancy Report

B. Personnel List Report

- C. Other – Director Dixon informed attendees that the October 12, 2021 PC meeting will be held in the Learning Commons at Earl Warren Middle School.

10. CORRESPONDENCE-

Public Comments- None

11. NEXT PERSONNEL COMMISSION MEETING

The next regular meeting of the Personnel Commission is scheduled for Tuesday, October 12, 2021, at 3:30 P.M.. Please note, this meeting will be held at Earl Warren Middle School in the Learning Commons.

12. ADJOURNMENT – 6:00 P.M.

San Dieguito Union High School District
 Personnel Commission
Instructional Assistant Special Education
 Eligibility List - Continuous Filing
 Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.
 Scores are merged each time the exam is administered.

Updated On: 9/9/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Eligibility Expires</i>
5221555	1	2/17/2022
6505060	2	3/2/2022
6589073	3	2/26/2022
6601418	3	3/9/2021
6386677	4	10/22/2021
6455492	4	2/17/2022
6381680	5	3/2/2022
3702041	6	3/9/2021
397776	7	10/30/2021
6571602	7	2/4/2022
2898322	8	2/4/2022
1533724	9	3/29/2022
6349800	9	9/29/2021
3829076	10	1/25/2022
6556681	11	3/2/2022
4514181	12	3/9/2021

S. Dixon

San Dieguito Union High School District
Personnel Commission
Nutrition Services Assistant I
Eligibility List - Continuous Filing
Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.
Scores are merged each time the exam is administered.

Updated: 9/14/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>
6591031	1	2/20/2022
6580573	2	2/10/2022
6592265	3	3/14/2021
6392118	3	2/10/2022
6593538	4	2/27/2022
6512695	5	2/10/2022
6378138	6	12/29/2021

S. Dixon

San Dieguito Union High School District
Personnel Commission
Instructional Assistant Special Education - Behavior Intervention
 Eligibility List - Continuous Filing
 Open/Promo

Please note: Individual eligibility is valid for 6 months.
 Scores are merged each time the exam is administered.

Updated On: 9/15/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>	<i>Source</i>
2827025	1	1/12/2022	Promo
6601418	1	3/15/2022	Open
3914104	2	3/15/2022	Open
3709807	3	3/15/2022	Open
6532758	4	1/21/2022	Open
1015111	5	1/21/2022	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
Instructional Assistant - Bilingual
Eligibility List
Open/Promo-Dual Certification

Effective Date: 9/15/2021

Expiration Date: 3/15/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Source</i>
6585727	1	Open
3702041	2	Open
6603178	2	Open
6592672	3	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
Vehicle and Equipment Service Worker
Eligibility List
Open/Promo-Dual Certification

Effective Date: 9/15/2021

Expiration Date: 3/15/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Source</i>
6614660	1	Open
2428787	2	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
School Bus Driver

Eligibility List - Continuous Filing
Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.
Scores are merged each time the exam is administered.

Updated Date:

9/16/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Eligibility Expires</i>
1804357	1	3/16/2022

S. Dixon

San Dieguito Union High School District
 Personnel Commission
Instructional Assistant Special Education
 Eligibility List - Continuous Filing
 Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.
 Scores are merged each time the exam is administered.

Updated On: 9/17/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Eligibility Expires</i>
5221555	1	2/17/2022
6505060	2	3/2/2022
6589073	3	2/26/2022
6601418	3	3/9/2022
6386677	4	10/22/2021
6455492	4	2/17/2022
6381680	5	3/2/2022
3702041	6	3/9/2022
397776	7	10/30/2021
6571602	7	2/4/2022
2898322	8	2/4/2022
1533724	9	3/29/2022
6349800	9	9/29/2021
3829076	10	1/25/2022
6556681	11	3/2/2022
4514181	12	3/9/2022
4438712	13	3/17/2022

S. Dixon

San Dieguito Union High School District
 Personnel Commission
Instructional Assistant Special Education - Behavior Intervention
 Eligibility List - Continuous Filing
 Open/Promo
 Continuous Job Posting

Please note: Individual eligibility is valid for 6 months.
 Scores are merged each time the exam is administered.

Updated: 9/17/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>	<i>Source</i>
2827025	1	1/12/2022	Promo
6601418	1	3/15/2022	Open
3914104	2	3/15/2022	Open
3709807	3	3/15/2022	Open
6532758	4	1/21/2022	Open
6616087	5	3/17/2022	Open
1015111	6	1/21/2022	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
Nutrition Services Assistant I
Eligibility List - Continuous Filing
Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.
Scores are merged each time the exam is administered.

Updated: 9/17/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>
6591031	1	2/20/2022
5228954	2	3/17/2022
6580573	3	2/10/2022
6592265	4	3/14/2021
6392118	5	2/10/2022
6593538	6	2/27/2022
6512695	7	2/10/2022
6378138	8	12/29/2021

S. Dixon

San Dieguito Union High School District
Personnel Commission

Health Technician
Open/Promo-Dual Certification

Effective Date: 9/22/2021

Expiration Date:

3/22/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Source</i>
3570876	1	Promo
2914670	2	Open
6518430	3	Open
6601418	4	Open
1003412	5	Open
3292685	6	Promo
6435218	7	Open

S. Dixon

San Dieguito Union High School District
 Personnel Commission
Instructional/Personal Care Assistant Special Education
 Eligibility List - Continuous Filing
 Open/Promo

Please note: Individual eligibility is valid for 6 months.
 Scores are merged each time the exam is administered.

Updated date: 9/22/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Eligibility Expires</i>	<i>Source</i>
2954767	1	2/12/2022	Promo
6531517	1	2/4/2022	Open
6426441	2	2/4/2022	Open
4323656	3	3/22/2021	Open
6601418	3	3/9/2022	Open
5104657	4	2/18/2022	Open
6418081	5	2/12/2022	Open
6565603	6	2/18/2022	Open
6556681	7	3/2/2022	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
Student Health Care Specialist
Eligibility List
Open/Promotional-Dual Certification

Effective Date: 9/22/2021
Expiration Date: 3/22/2022

<i>Applicant ID</i>	<i>Rank</i>
6636099	1

S. Dixon

San Dieguito Union High School District
Personnel Commission
Athletic Trainer
Eligibility List - Merged
Open/Promotional-Dual Certification

Updated: 9/23/21

<i>Applicant ID</i>	<i>Rank</i>	<i>Expiration Date</i>	<i>Source</i>
6545499	1	1/9/2022	Open
3814997	2	3/23/2022	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
Loss Control Analyst
Eligibility List
Open/Promo-Dual Certification

Effective Date: 9/28/2021

Expiration Date: 3/28/2022

<i>Applicant ID</i>	<i>Rank</i>	<i>Source</i>
6000250	1	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
School Bus Driver
Eligibility List - Continuous Filing
Open/Promo-Dual Certification

Please note: Individual eligibility is valid for 6 months.
Scores are merged each time the exam is administered.

Updated: 10/6/2021

<i>Applicant ID</i>	<i>Rank</i>	<i>Eligibility Expires</i>	<i>Source</i>
1804357	1	3/16/2022	Open
6215791	2	1/15/2022	Open
5800180	3	4/6/2022	Open

S. Dixon

San Dieguito Union High School District
Personnel Commission
Student Health Care Specialist
Eligibility List
Open/Promotional-Dual Certification

Effective Date: 10/6/2021
Expiration Date: 4/6/2022

<i>Applicant ID</i>	<i>Rank</i>
3628580	1

S. Dixon



To: San Diego County School District Superintendents Date: September 17, 2021

From: Paul Gothold, Ed.D.
San Diego County Superintendent of Schools

Subject: **Assembly Bill (AB) 361 – State and Local Agencies: Open Meetings and Teleconferences**

With Executive Order N-29-20 set to expire Sept. 30, 2021, legislative bodies will once again be required to hold public meetings in full compliance with the Brown Act, particularly Brown Act teleconferencing requirements that have been waived throughout the pandemic.

With the enactment of AB 361 signed on Sept. 16, 2021, Government Code section 54953 has been amended to provide additional flexibility for legislative bodies to meet remotely. In order for a legislative body to consider the option of meeting remotely and waiving the traditional teleconference requirements found in the Brown Act, the legislative body must first determine whether an active state of emergency exists that makes meeting in-person unsafe. If a state of emergency of this nature exists, then the legislative body may hold a remote meeting if any of the following circumstances are true:

- State or local officials have imposed or recommended measures to promote social distancing; or
- The legislative body is holding a meeting to determine, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or
- Any meeting thereafter the legislative body has determined, by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

If a legislative body holds a remote meeting pursuant to any of the circumstances above, and consequently determines that the traditional Brown Act teleconferencing requirements are waived, then the following additional requirements must be strictly adhered to at such meeting(s):

- Provide notice and post the agenda as required by the Brown Act;
- Allow members of the public access to the remote meeting;
- Provide an opportunity for the public to directly address the legislative body pursuant to the Brown Act's other public comment provisions as found in Gov. Code section 54954.3;
- When notice of the teleconferenced meeting is given or when the agenda is posted, include instruction on:
 - how the public can access the meeting; and
 - how to provide public comment

- Identify and include in the agenda an opportunity for all persons to attend via a call-in or an internet-based service option (in doing so, the legislative body is not required to provide a physical location for the public to attend or provide comments);
- Ensure teleconference meetings are conducted in a manner that protects the statutory and constitutional rights of the public;
- Adjourn the meeting if:
 - a service disruption prevents the legislative body from broadcasting the meeting to the public using the call-in or internet-based service option, or
 - a disruption in the legislative body's control prevents the public from providing public comment(NOTE: if any action is taken during one of the aforementioned disruptions, such action and/or meeting could be challenged by the public)
- Although a legislative body may provide an option to submit a public comment request in advance, the legislative body shall not require public comments to be submitted in advance of the meeting and must provide an opportunity for the public to address the legislative body and submit a request to comment in real time.
- In the event a legislative body conducts its teleconferenced meeting through a third-party service (website or other online platform (e.g., Zoom)) that requires users to register in order to participate, the legislative body must do the following:
 - Provide adequate time during the comment period for users to register (e.g., if no public comment has been submitted or requested at the commencement of the agenda item's consideration, provide a buffer to allow a person to register); and
 - Keep the registration period open until the comment period has elapsed for each agenda item.

Lastly, in order for a legislative body to continue holding meetings remotely, the state of emergency must remain active, or state or local officials continue to impose or recommend measures to promote social distancing. Furthermore, the legislative body must meet no later than 30 days following its first remote meeting held pursuant to AB 361, and no later than every 30 days thereafter, to reconsider the circumstances of the emergency and confirm, by majority vote, that either of the following circumstances exist:

- The state of emergency continues to directly impact the ability of members to meet safely in person; or
- State or local officials continue to impose or recommend social distancing measures.

To summarize, in addition to complying with the additional requirements outlined herein, a legislative body is required to place an item on their meeting agenda once every 30 days to make findings and vote on the circumstances of the emergency and/or other state or local health and safety measures to continue waiving the traditional Brown Act teleconferencing requirements.

Since the legislature adopted an urgency clause when passing AB 361, this bill became effective immediately upon the Gov.'s signature on Sept. 16, 2021 and will sunset Jan. 1, 2024. With all things considered, the legislature's intent behind passing AB 361, as described in the bill itself, was "to improve and enhance public access to state and local agency meetings during the COVID-19 pandemic and future emergencies by allowing broader access through teleconferencing options."

As of this date, the March 2020 state of emergency declared by Gov. Newsom remains active, which provides legislative bodies with three options to consider moving forward:

1. Return to holding meetings in person;
2. Return to holding meetings in person while allowing members of the legislative body to teleconference pursuant to the traditional Brown Act teleconferencing requirements; or
3. Consider the provisions therein AB 361 (and as outlined herein) to determine whether the legislative body is capable of meeting these new requirements and continue to hold meetings in a virtual remote setting while a state of emergency remains active or if state or local officials continue to impose or recommend social distancing measures.

Note that the options above and information provided herein are provided for informational purposes only and should not be construed as legal advice. For questions about specific situations concerning the Brown Act or AB 361, please seek the advice of your legal counsel.

Classification Review Report	
Classifications	Instructional Assistant - SpEd (Non-Severe) Instructional Assistant-SpEd (Severely Handicapped) Instructional Assistant-SpEd (Behavior Intervention)
Classification Type	Classified
Salary Range	34 (IA NS) 36 (IA SH & BI)
Prepared By	Barbara Bass, Human Resources Analyst Susan Dixon, Director, Classified Personnel
Submission to Classification Advisory Committee	October 27, 2020 (concept presented) January 19, 2021 (preliminary draft, salary) August 4, 2021
Submission to Personnel Commission	August 10, 2021
Agenda Item	Classification Review

Background Information

Personnel Commission staff completed a comprehensive review of the job descriptions for all three Instructional Assistant classifications in the special education series in 2017. Despite the fairly recent review and updates, commission staff once again reviewed the descriptions with special education administrators to make sure the language, duties, knowledge and abilities are consistent with current needs of the special education program. Special education administration regularly evaluates learning programs to identify ways in which students' educational, emotional, social and physical needs can best be met. The proposed job description revisions align with program changes which have been implemented to provide well-rounded experiences for students. The job description updates also further clarify the distinctions among the classifications for both applicants and current employees and more accurately describe the assignments.

In addition to the job description review and updates, a salary survey was conducted to ensure the District is still competitive (at, or above the mean of our comparison districts). The salary survey also included examining the percent differential between the baseline Instructional Assistant Special Education classification and the two higher-level classifications to see if the differential is consistent with comparison districts.

Sources of Information

Tiffany Hazlewood, Director, Schools and Student Services
Jennifer Havlat, Melissa Marovich, Kellie Maul, Mallory Thau
Comparable districts in San Diego County

Salary Compensation Review

As part of the review of this classification, Personnel Commission staff conducted a salary compensation review for the job classifications. Based on the information below, there is no recommendation for salary reallocation.

Instructional Assistant SpEd (Non-Severe)				
District	Salary Range	Job Title	Minimum	Maximum
Carlsbad USD	13	Instructional Assistant -Special Ed	\$17.62	\$21.40
Escondido UHSD	19	Instructional Assistant III	\$15.87	\$21.27
Escondido USD	27*	Paraeducator - Special Education I minimal personal care	\$15.90	\$20.29
Grossmont UHSD	33	Special Education Aide – Mild/Moderate	\$16.85	\$21.38
Oceanside USD	12	Instructional Assistant-Special Education	\$15.18	\$19.11
Poway USD	20	Instructional Assistant I-Special Education	\$15.51	\$18.90
Ramona USD	12	Para Educator I	\$13.94	\$16.96
San Diego COE	36	Special Education Aide	\$18.51	\$23.62
San Marcos USD	5	Instructional Aide	\$14.66	\$18.77
Sweetwater UHSD	42	Instructional Assistant-Special Education	\$16.56	\$20.38
Vista USD	38	Instructional Assistant II (LH/CH/RSP)	\$15.79	\$21.77
AVERAGE			\$16.04	\$20.35
SDUHSD	34	Instructional Assistant SpEd-Non-Severe	\$19.05	\$25.53

Instructional Assistant SpEd (Severe)					Differential
District	Salary Range	Job Title	Minimum	Maximum	% Above Non Severe
Carlsbad USD	13	Instructional Assistant-Special Ed/Mod-Severe	\$17.62	\$21.40	0
Escondido UHSD	21	Instructional Assistant IV-SH	\$16.51	\$22.13	4
Escondido USD	29*	Paraeducator - Special Education II	\$16.70	\$21.32	5
Grossmont HSD	34	Special Education Aide/Sp Ed Aide Mod/Sev	\$17.24	\$21.90	2.4
Oceanside USD	14	Instructional Assistant-Severely Disabled	\$15.87	\$20.04	4.9
Poway USD	22	Instructional Assistant II - Special Education	\$16.30	\$19.86	5.1
Ramona USD	16	Para Educator II	\$15.24	\$18.54	9.3
San Diego COE	35	Student Attendant	\$18.06	\$23.04	-2.5
San Marcos USD	14	Instructional Aide/SH	\$15.93	\$20.33	8.3
Sweetwater UHSD	46	Instructional Health Care Assistant	\$18.27	\$22.47	11
Vista USD	42	Special Education Assistant IV-SH/PH	\$17.43	\$23.44	10.8
AVERAGE			\$16.83	\$21.32	5.3
SDUHSD	36	Instructional Assistant Sp Ed Severe	\$20.02	\$26.82	

Instructional Assistant SpEd (Behavior Intervention)					Differential
Dist rict	Salary Range	Job Title	Minimum	Maximum	% Above Non Severe
Carlsbad USD	15	Instructional Assistant - SpEd/Behavioral Int.	\$18.51	\$26.05	12.2
Escondido UHSD	23	Instructional Assistant V	\$17.18	\$23.02	8.2
Escondido USD	31*	Paraeducator-Special Education II- Structured Communication & Social/Behavioral Program	\$17.55	\$22.40	10.4
Grossmont HSD	35	Behavior Intervention Assistant	\$17.66	\$22.43	4.9
Oceanside USD	14	Instructional Assistant- Behavior Intervention	\$15.87	\$20.04	4.9
Poway USD	23	Behavioral Intervention Instructional Assistant	\$16.71	\$20.35	7.7
Ramona USD	20	Para Educator III	\$16.66	\$20.27	19.5
San Diego COE	36	Special Education Classroom Behavior Intervention Aide	\$18.51	\$23.62	0
San Marcos USD	29	Behavior Interventionist completion of Crisis Prevention Intervention (CPI) training within 6 months from date of hire; completion of Applied Behavior Analysis training within 6 months from date of hire	\$18.03	\$23.03	*22.7
Sweetwater UHSD		no equivalent found Behavior Support Specialist (sits in on IEPs, makes recommendations, trains others)			
Vista USD	42	Instructional Assistant- Behavioral Intervention	\$17.43	\$23.44	7.8
AVERAGE			\$17.41	\$22.47	8.4
SDUHSD	36	Instructional Assistant SpEd (Behavior Intervention)	\$20.02	\$26.82	

Recommendation

Revise the class descriptions for Instructional Assistant Special Education Non-Severe and Instructional Assistant Special Education - Severe as proposed. The class description update for Instructional Assistant Special Education Behavior Intervention will be presented at a future meeting.
Vote by Committee Members:

Vote	Member	Vote	Member
Yes	Wayne Baldwin, CSEA	Yes	Debbie Kelly, Admin
Yes	Matt Colwell, CSEA	Yes	Marley Nelms, Admin
Yes	Margy Lara, CSEA	Yes	Tina Peterson, Admin

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

VACANCY REPORT 10/07/21

Classified Personnel

25 current/pending vacancies in 12 different job classifications

SITE	SLOT	Position	Hrs/Wk	FTE	STATUS
DO	AK183	Loss Control Analyst	40	1.00	Recruitment in progress
DO	AC501	Human Resources Technician	40	1.00	Interviews scheduled
LCC	AG102	Learning Commons Technician	40	1.00	Recruitment in progress
DG	AN502	Instructional Assistant Bilingual	19.5	0.49	Recruitment in progress
SDA	AN487	Instructional Assistant Bilingual	19.5	0.49	Recruitment in progress
COAST	AJ674	Instructional Assistant SpEd- Severe	27.5	0.69	Recruitment in progress
COAST	AH447	Instructional Assistant SpEd- Severe	27.5	0.69	Recruitment in progress
DG	AI919	Nutrition Services Supervisor	35	0.87	Recruitment in progress
OC	AB213	Nutrition Services Supervisor	35	0.87	Recruitment in progress
CCA	AH692	Nutrition Services Production Assistant	40	1.00	Recruitment in progress
PT	AK203	Nutrition Services Assistant II	19.5	0.49	Recruitment in progress
DG	AA223	Nutrition Services Assistant I	17.5	0.44	Recruitment in progress
TP	AA254	Nutrition Services Assistant I	17.5	0.44	Recruitment in progress
TRANS-11	AJ472	School Bus Driver	20	0.50	Recruitment in progress
Itinerant	AN064	Student Health Care Specialist	40	1.00	Recruitment in progress
LCC-2	AN549	Student Support Facilitator	19.5	0.49	Recruitment in progress
SDA-2	AN550	Student Support Facilitator	19.5	0.49	Recruitment in progress
PT	AN553	Student Support Facilitator	19.5	0.49	Recruitment in progress
Sunset	AN552	Student Support Facilitator	19.5	0.49	Recruitment in progress
TP-2	AN551	Student Support Facilitator	19.5	0.49	Recruitment in progress
CCA-2	AN574	Student Support Facilitator	19.5	0.49	Recruitment in progress
CV	AN576	Student Support Facilitator	19.5	0.49	Recruitment in progress
DG	AN577	Student Support Facilitator	19.5	0.49	Recruitment in progress
EW	AN578	Student Support Facilitator	19.5	0.49	Recruitment in progress
OC	AN580	Student Support Facilitator	19.5	0.49	Recruitment in progress

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Classified Artist In Residence**, employment for the 2021-22 school year per attached supplement through 06/30/22.
2. **Classified A.V.I.D. Tutors**, employment for the 2021-22 school year per attached supplement through 06/30/22.
3. **Classified Substitutes**, per attached supplement.
4. **Coaches**, employment for the 2021-22 school year per attached supplement through 06/30/22.
5. **Allmon, Samuel**, Instructional Assistant SpEd (BI), SR36, 75% FTE, Canyon Crest Academy, effective 08/23/2021.
6. **Baddad, Nancy**, Instructional Assistant SpEd (BI), SR36, 75% FTE, Torrey Pines High School, effective 08/12/2021.
7. **Blasena, Ryan**, Instructional Assistant SpEd (S), SR36, 69% FTE, COAST Academy, effective 08/12/2021.
8. **Burton, Audrey**, Instructional Assistant SpEd (NS), SR34, 75% FTE, La Costa Canyon High School, effective 08/12/2021.
9. **Cipra, Grace**, Instructional Assistant SpEd (NS), SR34, 75%, FTE, Carmel Valley Middle School, effective 08/17/2021.
10. **Corallo, Brianna**, Athletic Trainer, SR42, 88%, FTE Canyon Crest Academy, effective 08/16/2021.
11. **Correa, Carolina**, Nutrition Services Assistant I, SR25, 38% FTE, Carmel Valley Middle School, effective 08/30/2021.
12. **Cortez, Oscar**, Grounds Maintenance Worker II, SR39, 100% FTE, Facilities, effective 09/07/2021.
13. **Del Val, Antonio**, Custodian, SR32, 100% FTE, Canyon Crest Academy, effective 08/30/2021.
14. **Dewitt, Donovan**, Nutrition Services Assistant I, SR25, 28% FTE, Earl Warren Middle School, effective 08/20/2021.
15. **Gutierrez, Vanessa**, Instructional Assistant SpEd (NS), SR34, 75% FTE, Carmel Valley Middle School, effective 08/17/2021.
16. **LaRocque, Carrie**, Administrative Assistant I, SR38, 100% FTE, Earl Warren Middle School, effective 08/16/2021.
17. **Levanger, Kelli**, Accountant, SR52, 100% FTE, District Office, effective 08/18/2021.
18. **Moya, Kellie**, Nutrition Services Supervisor, SR1, 75% FTE, Pacific Trails Middle School, effective 09/01/2021.
19. **Ponce Acosta, Brigitte**, Instructional Assistant SpEd (BI), SR36, 75% FTE, Carmel Valley Middle School, effective 08/12/2021.
20. **Rosen, Ana**, Instructional Assistant SpEd (S), SR36, 69% FTE, COAST Academy, effective 09/07/2021.
21. **Thirunagari, Sai Karthik**, Instructional Assistant SpEd (S), SR36, 75% FTE, Carmel Valley Middle School, effective 08/23/2021.
22. **Toledo, Adriana**, Secretary, SR36, 100% FTE, San Dieguito Academy, effective 08/05/2021.

23. **Trisler, Shannon**, Instructional Assistant SPed (NS), SR34, 75% FTE, La Costa Canyon High School, effective 09/01/2021.

Change in Assignment

1. **Bialostozky, Lilian**, from Instructional Assistant SpEd (S), SR36, 69% FTE, COAST Academy, to Instructional Assistant SpEd (NS), SR34, 69% FTE, COAST Academy, effective 08/17/2021.
2. **Bowman, Stephanie**, from Instructional Assistant SpEd (S), SR36, 75% FTE, Oak Crest Middle School, to Instructional Assistant SpEd (S), SR36, 75% FTE, La Costa Canyon High School, effective 08/12/2021.
3. **Burton, James**, from Instructional Assistant SpEd (S), SR36, 75% FTE, Torrey Pines High School, to Grounds Maintenance Worker II, SR39, 100% FTE, Facilities, effective 09/10/2021.
4. **Clausen, Christopher**, from School Bus Driver, SR38, 92% FTE, Transportation, to Grounds Maintenance Worker II, SR39, 100% FTE, Facilities, effective 08/31/2021.
5. **Davis, Dana**, from Instructional Assistant SpEd (S), SR36, 75% FTE, COAST Academy, to Instructional Assistant SpEd (S), SR36, 75% FTE, Carmel Valley Middle School, effective 08/17/2021.
6. **Ferrer, Jesus**, from Custodian, SR32, 100% FTE, San Dieguito Academy, to Custodian-Floater, SR33, 100% FTE, Facilities, effective 09/01/2021.
7. **Margiotta, Kathleen**, from Secretary, SR36, 100% FTE, Canyon Crest Academy, to Registrar, SR40, 100% FTE, Torrey Pines High School, effective 08/24/2021.
8. **McMurray Fee, Melody**, from Nutrition Services Assistant I, SR25, 25% FTE, Oak Crest Middle School, to Nutrition Services Transporter, SR27, 47% FTE, San Dieguito Academy, effective 08/13/2021.
9. **Noesgaard, Birgitte**, from Student Health Care Specialist, SR40, 100% FTE, La Costa Canyon High School, to Student Health Care Specialist, SR40, 100% FTE, Requeza Education Center, effective 08/17/2021.
10. **Pearson, Sheilah**, from Instructional Assistant SpEd (BI), SR36, 75% FTE, Pacific Trails Middle School, to Instructional Assistant SpEd (NS), SR34, 75% FTE, Diegueno Middle School, effective 08/17/2021.
11. **Rabasco, Danna**, from Instructional Assistant SpEd (NS), SR34, 75% FTE, Oak Crest Middle School, to Instructional Assistant SpEd (NS) 75% FTE, Carmel Valley Middle School, effective 08/17/2021.
12. **Spector, Janice**, from Instructional Assistant SpEd (NS), SR34, 75% FTE, Oak Crest Middle School, to Instructional Assistant SpEd (NS), SR34, 75% FTE, La Costa Canyon High School, effective 08/17/2021.
13. **Thompson, Chana**, from Instructional Assistant SpEd (S), SR36, 75% FTE, Torrey Pines High School, to Instructional Assistant SpEd (NS), SR34, 75% FTE, Earl Warren Middle School, effective 08/17/2021.

Resignation

1. **Betsworth, Lynda**, Registrar, SR40, 100% FTE, Torrey Pines High School, effective 08/10/2021.
2. **Garner, Marianne**, Instructional Assistant SpEd (BI), SR36, 75% FTE, La Costa Canyon High School, effective 08/09/2021.

3. **Jurado Cardona, Jaime**, School Bus Driver, SR38, 90% FTE, Transportation, resignation for the purpose of retirement, effective 11/30/2021.
4. **Juve, Robert**, Instructional Assistant SpEd (NS), SR34, 75% FTE, La Costa Canyon High School, effective 08/03/2021.
5. **Leedy, Russell**, Instructional Assistant SpEd (NS), SR34, 75% FTE, Carmel Valley Middle School, effective 08/10/2021.
6. **Levanger, Kelli**, Accountant, SR52, 100% FTE, District Office, effective 08/20/2021.
7. **Molina, Maria**, Instructional Assistant SpEd (NS), 75% FTE, Torrey Pines High School, effective 08/27/2021.
8. **Rose, Sara**, Health Technician, SR35, 100% FTE, Canyon Crest Academy, effective 08/16/2021.
9. **Schultz, Joann**, Executive Assistant to the Superintendent, SR2, 100% FTE, District Office, resignation for the purpose of retirement, effective 09/30/2021.

Classified Personnel Supplement September 30, 2021

Classified Substitutes

Artist In Residence

1. **Jayasimha, Marguerite**, Music, Carmel Valley Middle School, effective 08/25/2021
2. **Jayasimha, Marguerite**, Music, Pacific Trails Middle School, effective 08/25/2021
3. **Jones, Joshua**, Music, Carmel Valley Middle School, effective 08/27/2021
4. **Weed, Mark**, Music, Carmel Valley Middle School, effective 08/25/2021

AVID Tutors

1. **Brooks- Macrorie, Kyndra**, Diegueno Middle School & La Costa Canyon, effective 08/18/2021
2. **Camacho, Malissa**, Oak Crest Middle School, effective 08/16/2021
3. **Campbell, Caroline**, Pacific Trails Middle School & Earl Warren, effective 08/27/2021
4. **Donoe Alcaide, Cindy**, Torrey Pines High School, effective 08/27/2021
5. **Kravzov Weisser, Sharon**, La Costa Canyon & Earl Warren MS, effective 08/30/2021
6. **Lopez, Josue**, San Dieguito Academy, effective 08/16/2021
7. **Phung, Ngoc**, Carmel Valley Middle School, effective 08/02/2021
8. **Rameles, Sandra**, Oak Crest Middle School, effective 08/23/2021
9. **Serrano, Gemma**, Earl Warren Middle School, effective 08/19/2021
10. **Tlatempa, Rosa**, La Costa Canyon High School, effective 08/20/2021

Coaches

Canyon Crest Academy Certificated

1. **HoltSandsmark, Bailee**, Girl's Golf, Junior Varsity Head Coach, effective 08/17/2021

Canyon Crest Academy Walk-On

1. **DePetro, Gabrielle**, Field Hockey, Varsity Assistant Coach, effective 08/10/2021
2. **DeWever, Thomas**, Field Hockey, Junior Varsity Head Coach, effective 08/02/2021
3. **Duncan, Kiana**, Field Hockey, Varsity Head Coach, effective 08/03/2021
4. **Madakamutil, Yashwin**, Boy's Water Polo, Junior Varsity Head Coach, effective 08/09/2021
5. **Little, Julia**, Field Hockey, Junior Varsity Assistant Coach, effective 08/09/2021
6. **Liu, David**, Girl's Tennis, Varsity Assistant Coach, effective 08/06/2021
7. **Tiu, Noah**, Boy's Water Polo, Varsity Head Coach, effective 08/02/2021

La Costa Canyon High School Certificated

1. **Bogert, Olivia**, Cheer, Varsity Head Coach, effective 08/02/2021

La Costa Canyon High School Walk-On

1. **Borsack, Laura**, Field Hockey, Junior Varsity Assistant Coach @ 50%, effective 08/11/2021
2. **Brown, Camden**, Cheer, Junior Varsity Assistant Coach @ 50%, effective 8/30/2021
3. **Butler, Elana**, Cheer, Junior Varsity Head Coach, effective 08/04/2021
4. **Hartwig, Thomas**, Boy's Water Polo, Junior Varsity Head Coach, effective 08/09/2021
5. **MacDonald, Patrick**, Girl's Tennis, Varsity Head Coach, effective 08/05/2021
6. **Morris, Rachel**, Girl's Volleyball, Varsity Head Coach, effective 08/09/2021

San Dieguito Academy Certificated

1. **Brown, Darrin**, Girl's Volleyball, Junior Varsity Head Coach, effective 08/11/2021
2. **Meyer-Abrahamson, Deborah**, Girl's Tennis, Junior Varsity Head Coach, effective 08/10/2021

San Dieguito Academy Walk-On

1. **Freeman, Daniela**, Boy's Water Polo, Freshmen Head Coach, effective 08/17/2021
2. **Judd, Harley**, Field Hockey, Varsity Head Coach, effective 08/10/2021
3. **Pellegrino, Hunter**, Field Hockey, Junior Varsity Head Coach, effective 08/06/2021
4. **Pellegrino, Jesse**, Field Hockey, Varsity Assistant Coach, effective 08/02/2021
5. **Remmling, Christina**, Cross Country, Varsity Assistant Coach, effective 08/16/2021
6. **Stalker, Hannah**, Boy's Water Polo, Junior Varsity Head Coach, effective 08/02/2021
7. **Stewart, Collin**, Boy's Water Polo, Varsity Head Coach, effective 08/02/2021
8. **Tomasi, Joseph**, Girl's Tennis, Varsity Head Coach, effective 08/11/2021
9. **Zamora, Alfred**, Girl's Golf, Varsity Head Coach, effective 08/06/2021

Torrey Pines High School Certificated

1. **Hildebrand, Kaitlin**, Cross Country, Junior Varsity Head Coach, effective 08/20/2021
2. **Morris, Christopher**, Girl's Volleyball, Varsity Assistant Coach, effective 08/02/2021

Torrey Pines High School Walk-On

1. **Castillo, Casey**, Girl's Volleyball, Freshmen Head Coach, effective 08/02/2021
2. **Duvnjak, Mladen**, Boy's Water Polo, Junior Varsity Head Coach, effective 08/19/2021
3. **Duvnjak, Mladen**, Boy's Water Polo, Varsity Head Coach, effective 08/06/2021
4. **Feeler, Matthew**, Football, Junior varsity Assistant Coach, effective 08/02/2021
5. **Feeler, Matthew**, Football, Varsity Assistant Coach @ 30%, effective 08/02/2021
6. **Feit, Molly**, Field Hockey, Junior Varsity Head Coach, effective 08/05/2021
7. **MacDonald, Kayla**, Field hockey, Junior Varsity Assistant Coach, effective 08/06/2021
8. **McDonough, William Jr**, Girl's Tennis, Varsity Assistant Coach, effective 08/13/2021
9. **Rubacky, Nicholas**, Girl's Volleyball, Varsity Assistant Coach, effective 08/17/2021
10. **Sipe, Brian**, Football, Freshmen Head Coach, effective 08/19/2021
11. **Spleen, Courtney**, Field Hockey, Varsity Head Coach, effective 08/03/2021